April 14, 2008

Dear Parent or Guardian,

Hello, my name is Ryan Mayer and I am contacting you on behalf of your son or daughter who happens to be in my United States history class. Allow me to start off by saying that it is a pleasure to have such a wonderful person in my class, and that I appreciate the effort s/he has put into the course thus far.

Currently, we have made much progress in our unit on the Great Depression. So far, students in my class have had the opportunity to better develop their skills with putting historical items into context and to read primary source letters written by children and young adults during the Great Depression to former first lady Eleanor Roosevelt.

In the coming weeks, we will be starting a final project that will allow the students to take what they have learned throughout the unit and apply it through various mini-projects and presentations. In these projects, students will be working with another partner to collaborate and brainstorm ideas. This project will run approximately two weeks, and every bit of time is necessary to get this project done right. In order to successfully complete this project, it requires attention from not only the teacher, but also you, the parent or guardian as well. What I am asking from you is for your cooperation as the student works to complete the various tasks, along with your guidance and support when he/she is at home and not in the classroom. This final project is intended to be educational and fun at the same time. I encourage you to be a part of your child’s experience in this matter, as I feel you both can learn something together.

The students may need help with finding someone to interview, or gathering/working the technology needed for interviewing their child or young adult. Any help from your end is greatly appreciated as I cannot successfully get this project done without it.

If you have any questions, I can always be reached at: [ryan.mayer@yahoo.com](mailto:ryan.mayer@yahoo.com) or 313.673.0067.

Thanks again for your help; I look forward to hearing from you!

Sincerely,

Ryan Mayer  
Social Studies Teacher 11th & 12th Grades  
Lincoln Park High School